

BRIGHTSPACE LIEOC STUDENT QUICK ACCESS GUIDE

Brightspace is a learning management system that delivers online courses and components. It provides our LIEOC students with class digital materials and access to various interactive tools. These include discussion boards for engaging in class conversations, assignments, quizzes for testing your knowledge, and visual learning tools for a more interactive learning experience. You may connect to your classes from anywhere with a computer and internet access. The secure environment allows LIEOC students and instructors to communicate, learn, and interact with each other.

Computer System Basic Requirements:

Brightspace computer system requirements ensure a reliable and smooth learning experience. You'll need an Internet Connection, whether cable, DSL, or wireless. A Web Browser, such as Microsoft Edge, Google Chrome, or Safari, is also necessary. A Sound card, Operating System (Windows 10 or higher | Mac OS X), and enabled JavaScript and Cookies are required for optimal performance. You will also need a PC Camera and speakers for your class video sessions.

You can conveniently download the Pulse mobile application on your smartphone or tablet. While it's not recommended for homework submissions due to its limited functionality, it's a valuable tool for reference and classroom access. If you have access to a computer system, we recommend using that for your coursework. However, The Pulse application is an excellent option if you're on the go or prefer to use your mobile device. **Before proceeding, you must follow the account student access setup double authentication guide to change your password. You can access the guide here: <https://www.longislandeoc.org/access-your-online-class-here/>**

Where do I find my user ID and temporary password? You can find your user ID and password on your class schedule in the upper left corner. See example below:

The image shows a screenshot of a student schedule page. At the top left, the text "Student Schedule" is visible. Below it, a callout box points to the "User ID and temporary password" section, which contains the following information: Student: [redacted], UserID: [redacted]@sunyeoc.suny.edu, Initial Password: [redacted] (Open Book Entry), and Program: LIEOC Security Guard. In the center, the text "State University of New York Long Island Educational Opportunity" is displayed, along with the term "Fall 2024 (Jul 1-Dec 31)". On the right, the text "Access Links to your Brightspace classroom" is shown, with a callout box pointing to the login information: "Brightspace Login: www.longislandeoc.org or https://mylearning.suny.edu". The date "Date: 6/17/2024" is visible in the top right corner.

How do I access my Brightspace virtual class module after validating and double-authenticating my account?

Classroom access link: <https://mylearning.suny.edu>

[Network Login]

Secondary access link: <https://www.longislandeoc.org>

[Online Class Access]

You may be asked to select UCAWD as your campus during this process. Do not select Farmingdale.

For first-time users, please follow the quick setup account guide provided by your counselor and include it in this package. **You must change your Password and double-authenticate your account for account security before attempting to access your virtual classroom module.**

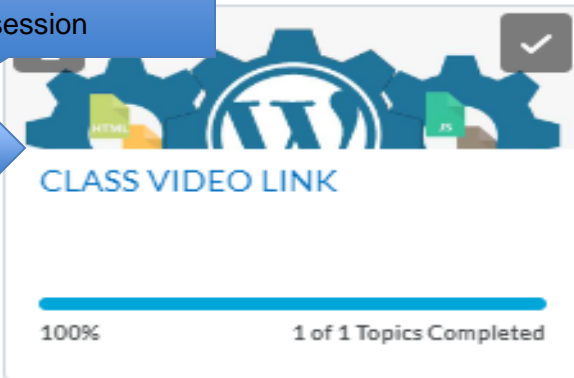
My Home Page

Once you have accessed your account successfully, this is the gateway to your online courses. Your home page will list all the courses you have registered for. You can also find the active link to your **video conferencing class session** inside your class module.

Click on your Class to access your class modules / video Link

Monday - Friday	Saturday	Sunday
7am - Midnight	10am - 6pm	10am - 9pm


Click on your Class Video link module to gain access to your instructor's video class session



CLASS VIDEO LINK

100% 1 of 1 Topics Completed

This module card features a dark blue header with a gear icon and a white checkmark. The main content area is white with a blue progress bar at the bottom. The progress bar is fully filled, indicating 100% completion of 1 of 1 topics.

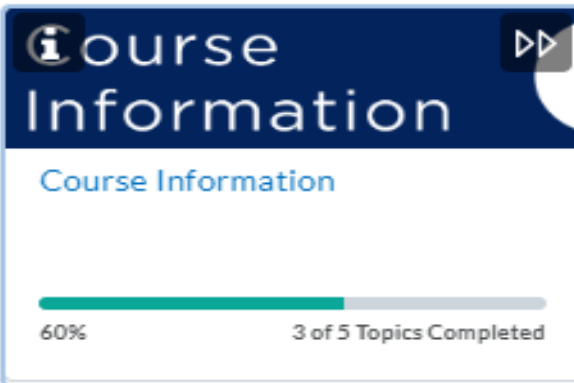


Start Here

Start Here

100% 7 of 7 Topics Completed

This module card has a dark blue header with a person icon and a white checkmark. The main content area is white with a blue progress bar at the bottom. The progress bar is fully filled, indicating 100% completion of 7 of 7 topics.

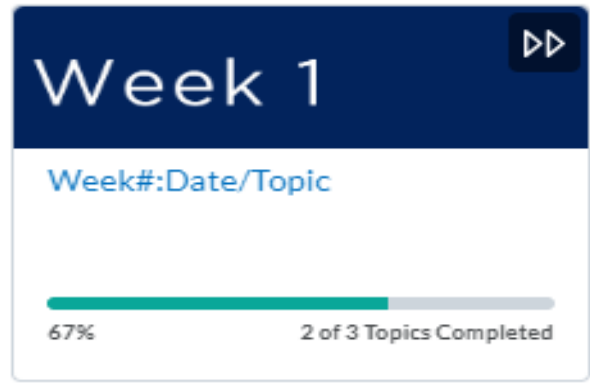


Course Information

Course Information

60% 3 of 5 Topics Completed

This module card has a dark blue header with an information icon and a play button icon. The main content area is white with a green progress bar at the bottom. The progress bar is 60% filled, indicating 3 of 5 topics completed.

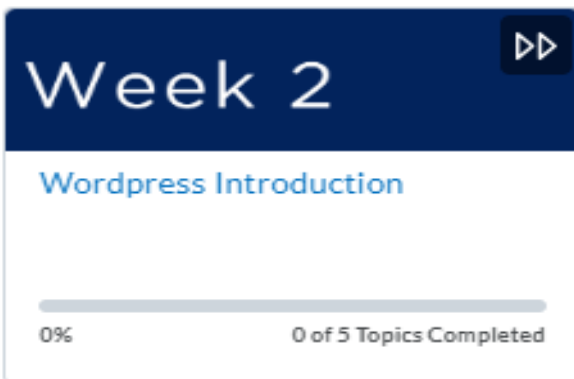


Week 1

Week#:Date/Topic

67% 2 of 3 Topics Completed

This module card has a dark blue header with a play button icon. The main content area is white with a green progress bar at the bottom. The progress bar is 67% filled, indicating 2 of 3 topics completed.

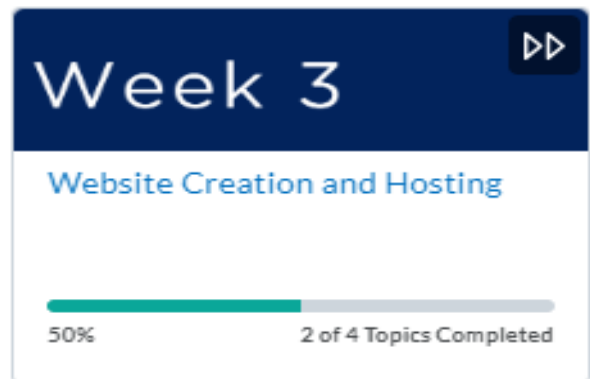


Week 2

Wordpress Introduction

0% 0 of 5 Topics Completed

This module card has a dark blue header with a play button icon. The main content area is white with a grey progress bar at the bottom. The progress bar is 0% filled, indicating 0 of 5 topics completed.



Week 3

Website Creation and Hosting

50% 2 of 4 Topics Completed

This module card has a dark blue header with a play button icon. The main content area is white with a green progress bar at the bottom. The progress bar is 50% filled, indicating 2 of 4 topics completed.

Once the Class Video has opened, click on the active class video link. See the graphic below:

The screenshot shows a course management interface for '24SP DIGITAL MARKETING ENTREPRENEUR 19351'. The top navigation bar includes 'Course Home', 'Content', 'Assignments', 'Discussions', 'Quizzes', 'Class List', 'Grades', 'Class Progress', and 'More'. A left sidebar contains 'Search Topics', 'Overview', 'Bookmarks', 'Upcoming Events', and 'Table of Contents'. A blue arrow points from the 'Table of Contents' to a 'CLASS VIDEO LINK' entry. The main content area displays 'CLASS VIDEO LINK' with options to 'Print' and 'Settings'. Below this, there is a section for 'Add dates and restrictions...' and a message: 'click on the link to start up your video class session with your instructor.' There are three buttons: 'Upload / Create', 'Existing Activities', and 'Bulk Edit'. A list item for 'CLASS VIDEO LINK' is shown with a 'Link' icon and a checkmark. Below the list item, it says 'Starts Apr 25, 2024 11:11 AM Ends May 16, 2024 11:11 AM'.

The system may ask you to enter your LIEOC account credentials to log in to your school profile. Please use your LIEOC email account for this purpose. Do not use any other personal Gmail accounts that you may already have. If you do not see this, please bypass this section.

The screenshot shows a Google sign-in page. On the left, there is the Google logo and the text 'Sign in' and 'Use your Google Account'. A large blue arrow points from the sign-in text to a text input field on the right labeled 'Email or phone'. Below the input field is a link for 'Forgot email?'. At the bottom right, there are two buttons: 'Create account' and 'Next'. At the bottom left, there is a language selector for 'English (United States)'. At the bottom right, there are links for 'Help', 'Privacy', and 'Terms'.

Once you have access to your LIEOC Google account, the Google Meet link interface should become active. Please make sure that your computer camera and microphone are enabled. Follow the instructions on your computer screen. Then click **JOIN NOW** to initiate your virtual class meeting with your instructor. Allow the microphone and camera to be used by Google Meet

