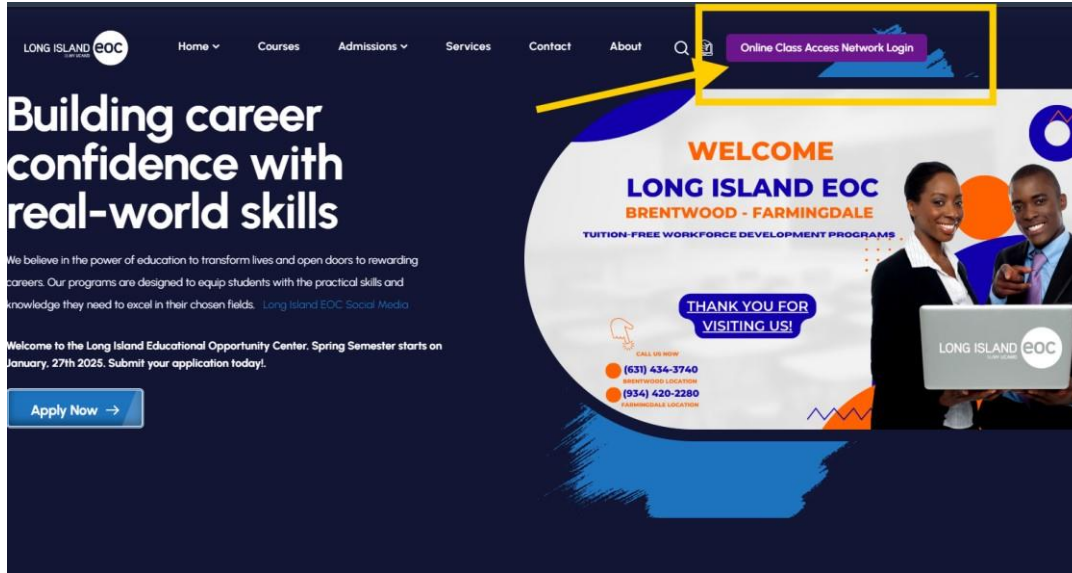
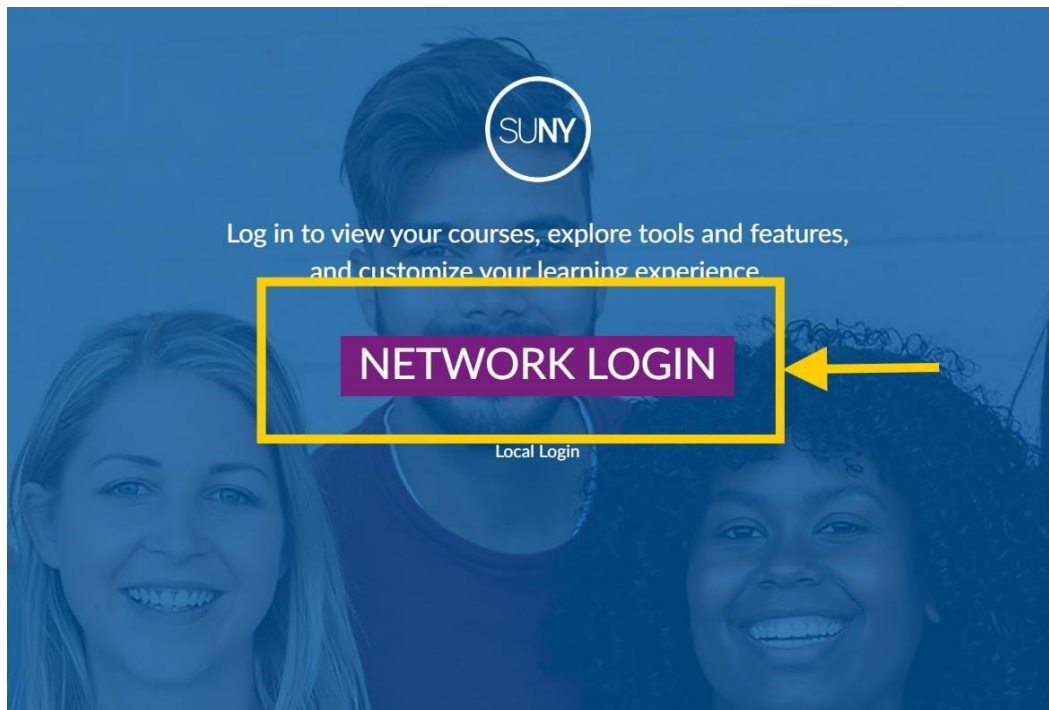


## LIEOC ONLINE CLASS QUICK ACCESS GUIDE

1. ACCESS OUR [WWW.LONGISLANDEOC.ORG](http://WWW.LONGISLANDEOC.ORG) WEBSITE AND GO TO THE ONLINE CLASS ACCESS NETWORK LOGIN PURPLE BUTTON



If for any reason our website is down, please use this direct link: <https://mylearning.suny.edu/>  
NOW CLICK ON THE **NETWORK LOGIN** BUTTON.



FROM THE DROPDOWN MENU, SELECT YOUR CAMPUS: **UCAWD**  
**DO NOT** SELECT FARMINGDALE AS YOUR CAMPUS

Campus: Select Campus...

Remember Campus? ☐

LOG IN

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YOUR CAMPUS SHOULD BE **UCAWD**

SUNY Secure Sign On

Campus: UCAWD

Remember Campus? ☐

LOG IN

 The State University of New York

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**Locate your user ID in the top section of your class schedule**, then enter your username (for example, [XXXXX@SUNYEOC.SUNY.EDU](mailto:XXXXX@SUNYEOC.SUNY.EDU) If you don't have a copy of your schedule, please contact your class counselor. Keep in mind, these steps should be taken after you've already completed two-factor authentication and reset your temporary password.

## SAMPLE

**Student Schedule**

**State University of New York  
Long Island Educational Opportunity Center**

Term: Fall 2025 (Jul 1-Dec 31)

Student: U00438689 Haidee Cuello

UserID: hcuello@sunyeoc.suny.edu ←

New Student Initial Password: batnew80! ←

Returning Students: Use previous password

Program: LIEOC HSE Preparation

Brightspace Login:  
[www.longislandeoc.org](http://www.longislandeoc.org)  
or  
<https://mylearning.suny.edu>

**Your password is temporary.** You will be asked to create a new one: If the system would not allow you to do so and you encounter an error message please email me at: [rodasr@farmingdale.edu](mailto:rodasr@farmingdale.edu). If it all goes well please enter your user ID as shown on the graphic below. Or **place a help IT ticket by going to our website under the student services tab**

Microsoft

**Sign in**


someone@example.com ←

[Can't access your account?](#)

Back Next

Sign-in options

**Next, enter the temporary password that is on your class schedule.**



Microsoft

← rrodas@sunyeoc.suny.edu

### Enter password

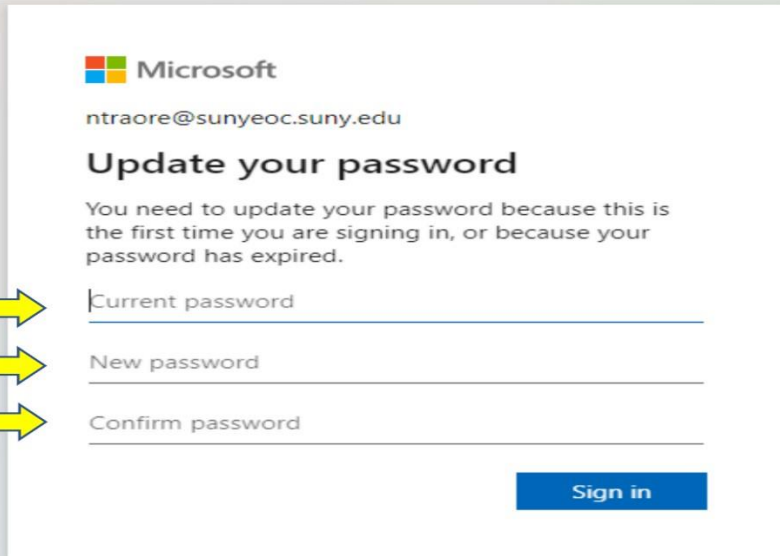
.....|

[Forgot my password](#)

[Sign in](#)

A yellow arrow points to the password input field.

**From here you will be asked to create a new password: Please use at least 8 characters and a combination of upper-case letters, numbers, special characters and numbers.**



Microsoft

ntraore@sunyeoc.suny.edu

### Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

Current password

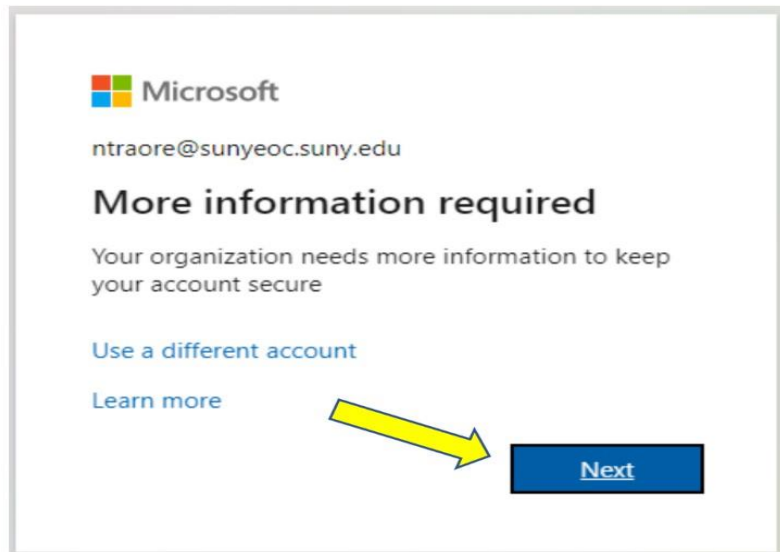
New password

Confirm password

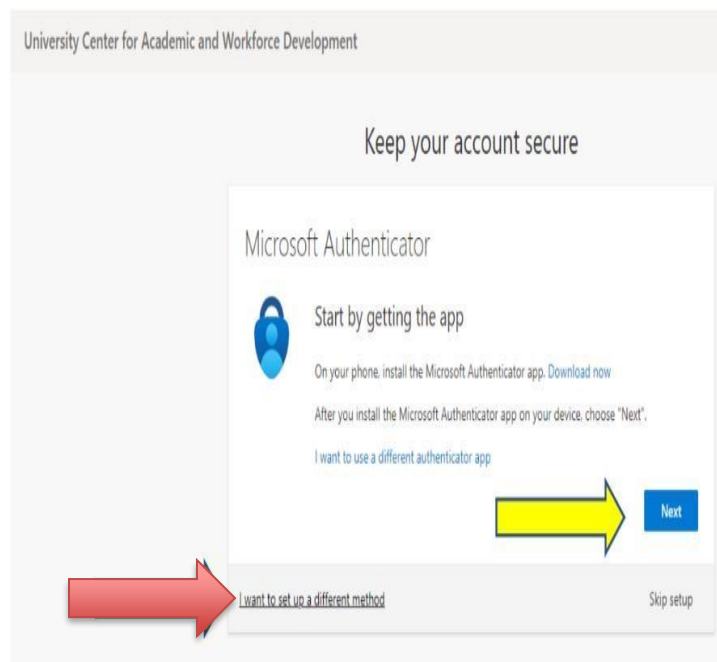
[Sign in](#)

Three yellow arrows point to the 'Current password', 'New password', and 'Confirm password' input fields.

Click Next

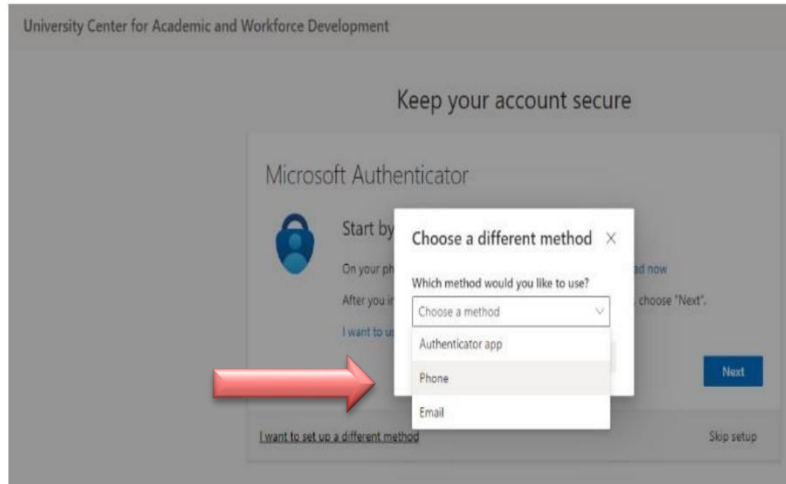


Now is time to double authenticate your account for security reasons **CLICK ON SET UP A DIFFERENT METHOD** YOU CAN CLICK NEXT BUT THIS WILL BYPASS THE AUTHENTICATION MANUAL SYSTEM AND THE SYSTEM WILL ASK YOU TO DOWNLOAD THE AUTHENTICATION MICROSOFT APPLICATION.



From this box click on the drop-down menu and click PHONE. Then enter your cell phone number then click NEXT

next



#### 7. Enter your phone number

A screenshot of the 'Phone' setup screen. The background is light gray with the text 'University Center for Academic and Workforce Development' at the top. The main heading is 'Keep your account secure'. Below it, the word 'Phone' is displayed. The text 'You can prove who you are by answering a call on your phone or receiving a code on your phone.' is shown. Below that, the question 'What phone number would you like to use?' is asked. There is a dropdown menu for the country/region, currently set to 'United States (+1)', and a text input field for the phone number, which contains '6318542554'. Below the input fields, there are two radio buttons: 'Receive a code' (which is selected) and 'Call me'. At the bottom, there is a blue 'Next' button and a link 'I want to set up a different method' on the left. A yellow arrow points from the left towards the phone number input field.

Once you enter your code and confirm that your account is now security you will be directed to Brightspace. From this point on now please follow the directions below to learn now to navigate your classroom and access your class video session.

25SP ENGLISH 1 20384 PROF: YORG

Visual Table of Contents Widget

Virtual Class Video Link Access

1/1 Topics Completed

✓

Start Here

Start Here

0/6 Topics Completed

?

Course Information

Course Information

Learner Resources

Learner Resources

Slim Announcements Widget

New Announcement

Hello, Rony, welcome to SUNY

Posted Saturday, January 29, 2022 at 10:43 PM

Sample announcement. Please edit before posting

welcome Welcom...

Read More

Show All Announcements

Calendar

Wednesday, January 29, 2025

Now locate the Virtual Class Access LINK and click on it.



Search Topics



Overview



Bookmarks



Upcoming Events

Table of Contents

42

Virtual Class Video  
Link Access

1

Start Here

6

Course Information

6

Learner Resources

6

## Virtual Class Video Link Access

[Print](#)[Settings](#)

Add dates and restrictions...

Add a description...

Upload / Create

Existing Activities

Bulk Edit

Class Video Streaming Access

Web Page

Add a sub-module...

Now Click the Blue Button.

[Table of Contents](#) > [Virtual Class Video Link Access](#) > [Class Video Streaming Access](#)

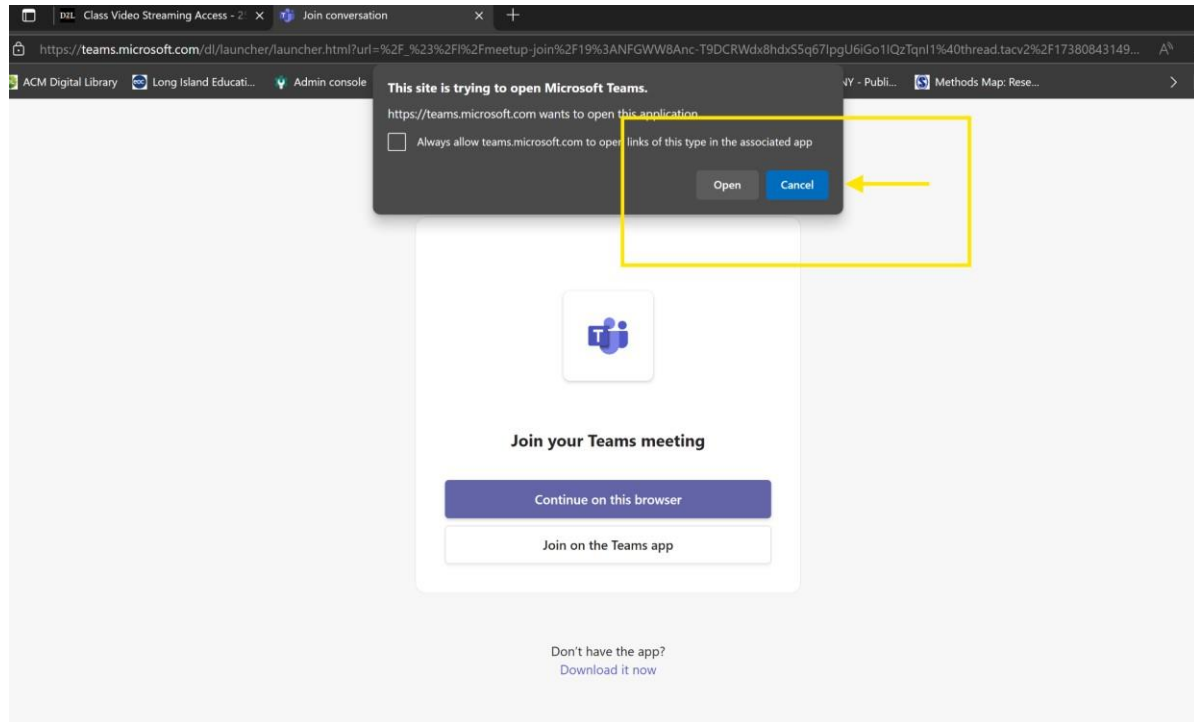
## Class Video Streaming Access



Click Here To Join Your Class Video Session



If your browser shows this message, please click “Cancel.” Also if you get a message asking you to allow the browser to access your computer microphone and camera. Click Allow.



## Joining Your Microsoft Teams Class

If you're using an Apple computer, the Microsoft Teams application often works better than a browser. You can download it by selecting the button below the purple **“Join on the Teams app”** option.

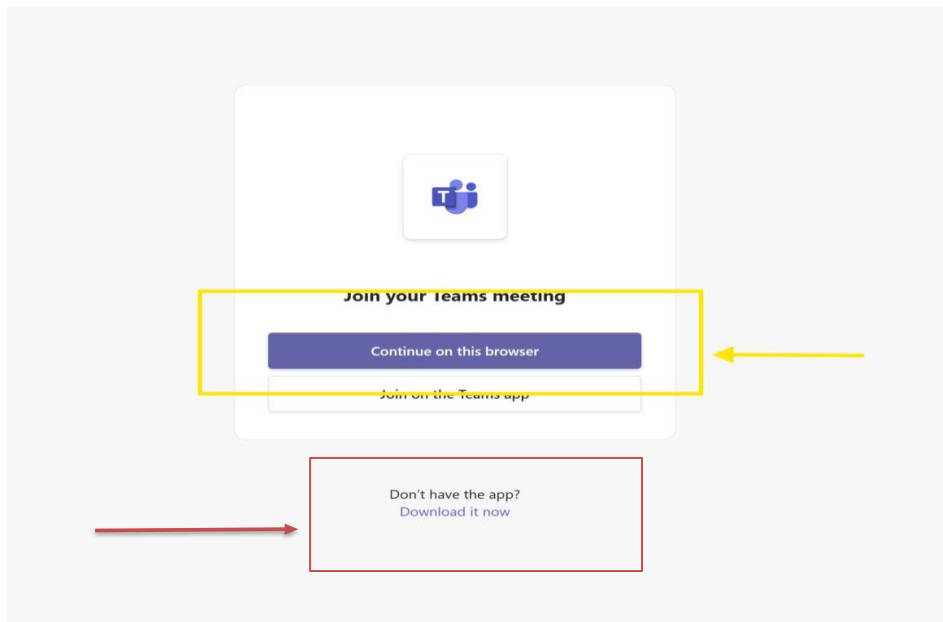
For now, please try joining your class directly through your browser. To do this, click **“Continue on this browser.”**

From here, you have two choices:

1. Keep using your browser to access Microsoft Teams.
2. Download and use the Microsoft Teams application for a better experience.

**Important:** We strongly recommend using the Microsoft Teams application, as it provides additional features that are not available in the browser. Once you're comfortable, please make the switch.

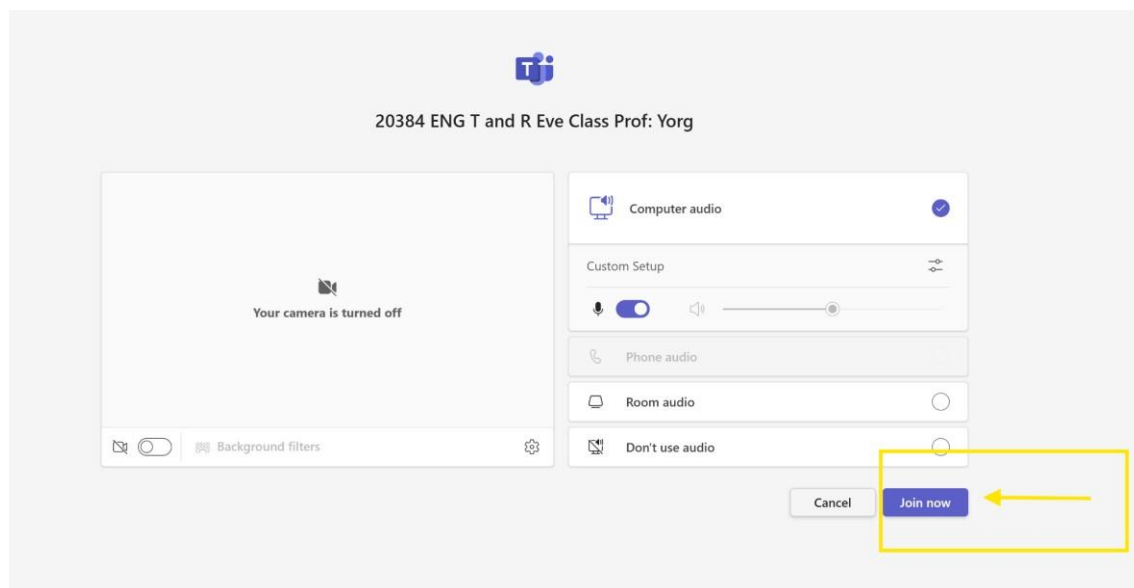
Always remember to **sign in with the same email address you used when you enrolled in your class** at LIEOC.



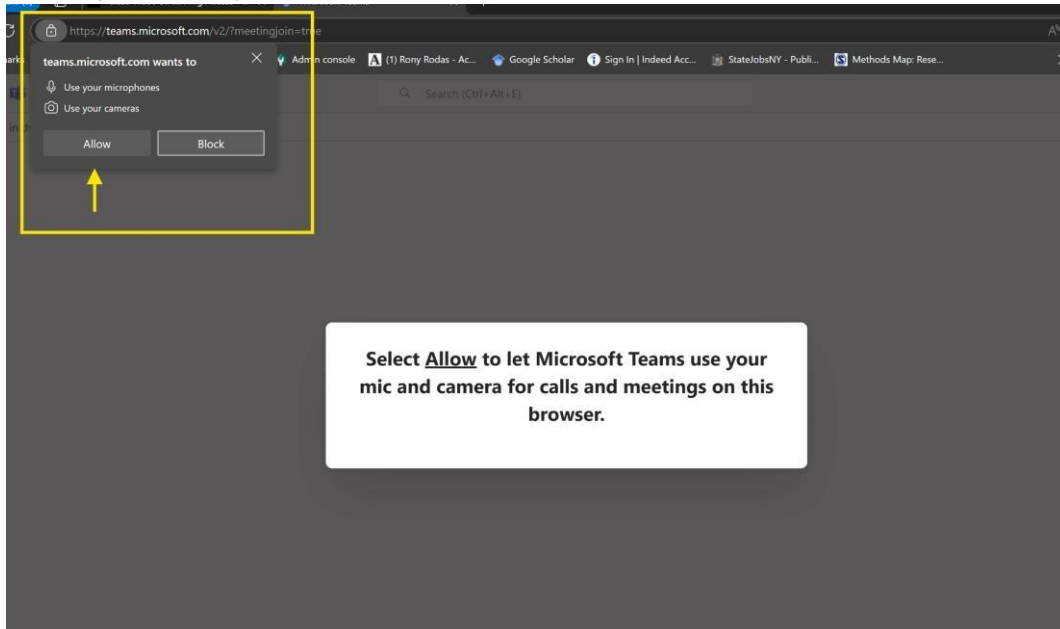
### Important Login Reminder:

If you download the Microsoft Teams app, be sure to log in with the same personal email account that you used when you submitted your enrollment application since that is the one we have on file. If you choose to use the browser, also confirm that your personal account is the one signed in.

Follow the steps below:



If a pop-up window appears in your browser, click “Allow.” This step enables your browser to access your microphone and camera.



### If You're Placed on Hold:

The system is trying to confirm your identity as a meeting participant.

If you continue to have trouble, please email [rodasr@farmingdale.edu](mailto:rodasr@farmingdale.edu) and also contact your instructor to let them know you were present but unable to access the video session.

