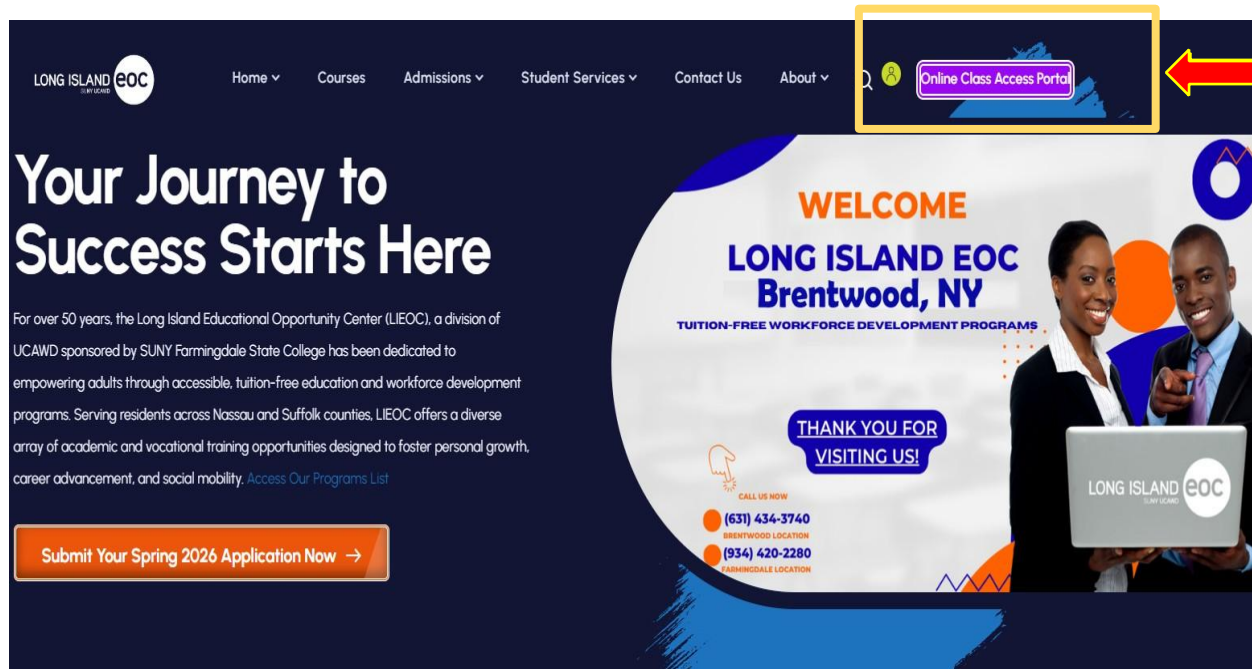




**ONLINE CLASS ACCESS MANUAL FOR
LIEOC LONG DISTANCE LEARNING
STUDENTS SPRING 2026**

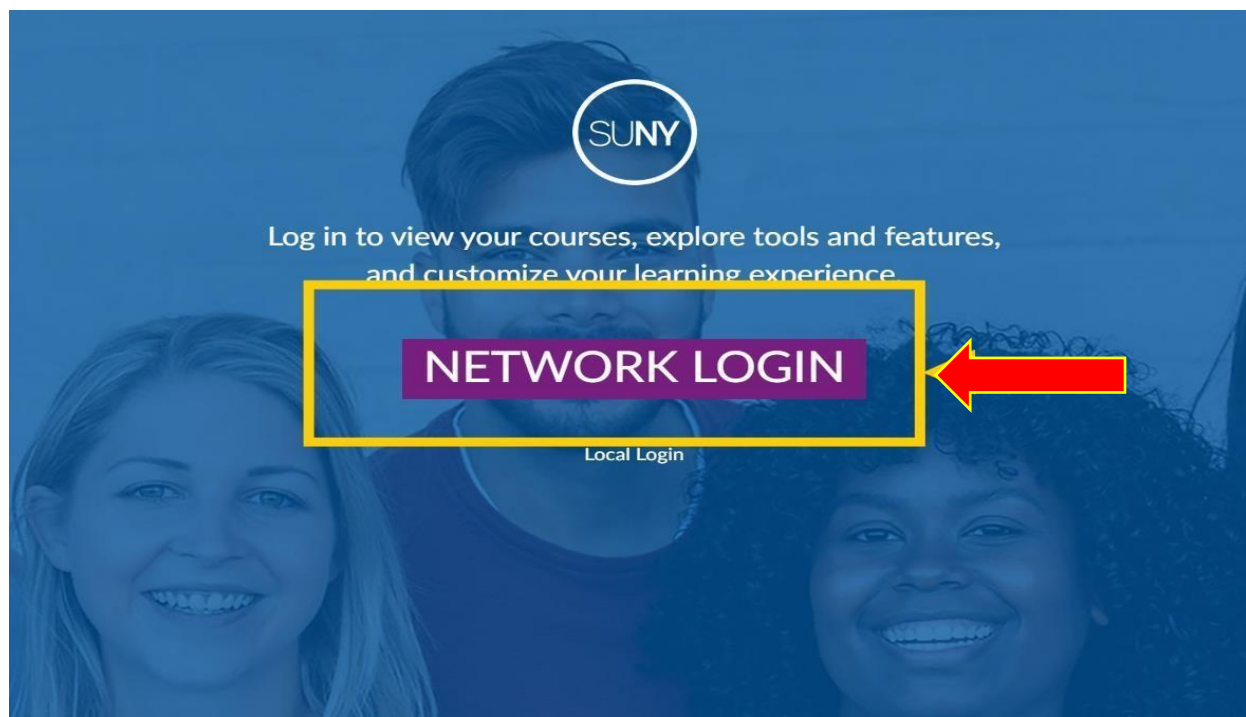
ONLINE CLASS QUICK ACCESS GUIDE

Go to www.longislandeoc.org and click the purple **Online Class Access Portal** button.



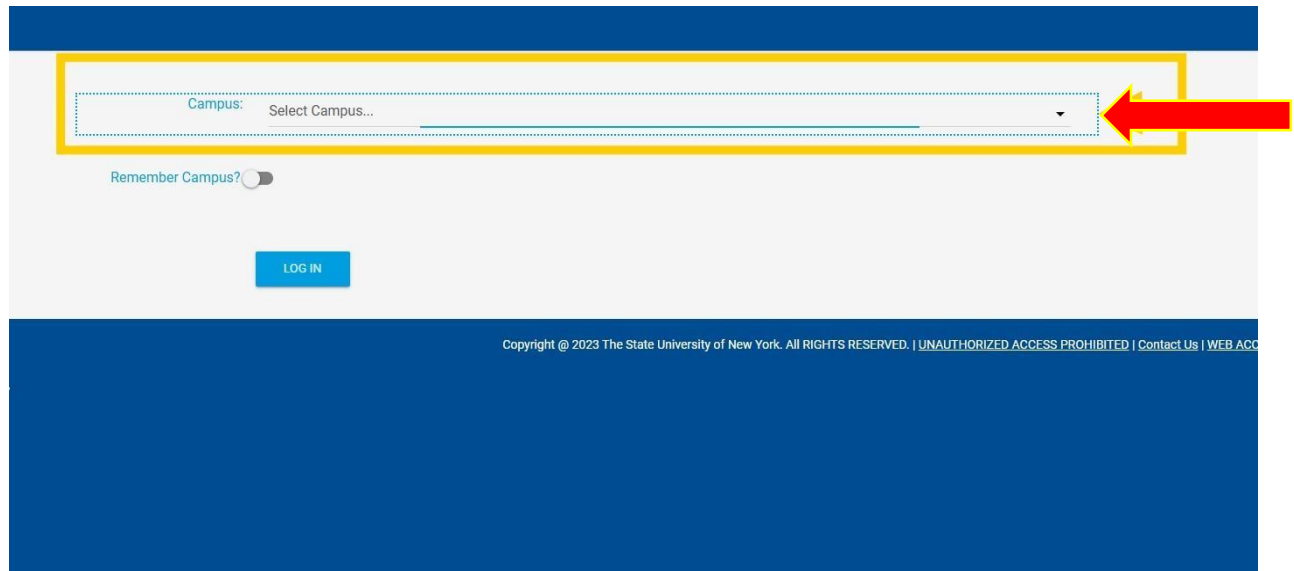
The button is on the right upper corner of the page.

After that you will be transferred to the NETWORK LOGIN page.
NOW CLICK ON THE **NETWORK LOGIN** purple BUTTON



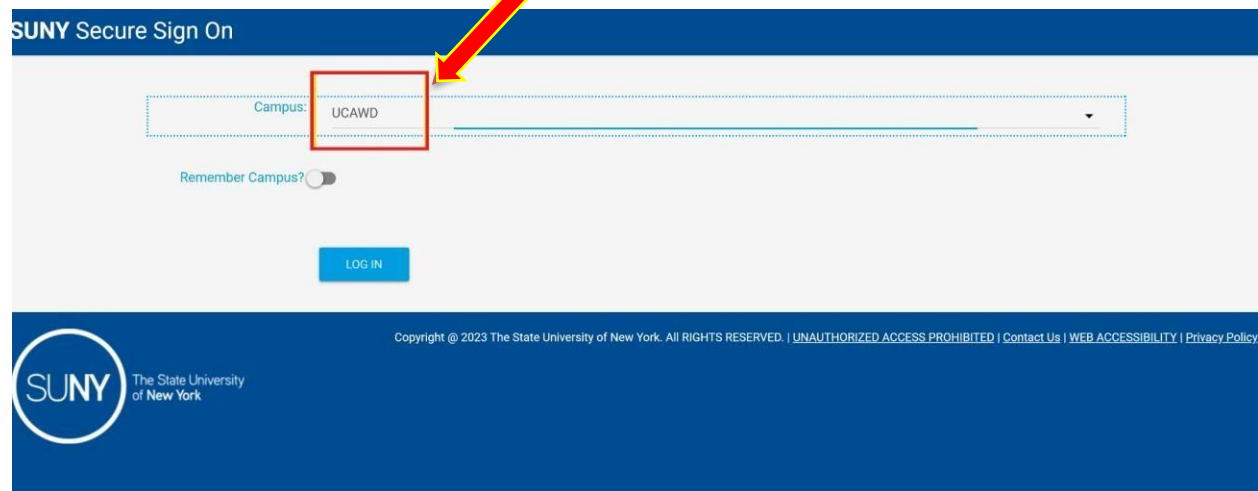
After you had click the network login purple button now you have to find your school on the drop down menu.

From the drop-down menu, select your campus: **UCAWD**. Do **not** select **Farmingdale** or **Suffolk**.



This screenshot shows the 'SUNY Secure Sign On' page. A yellow rectangular box highlights the 'Campus: Select Campus...' dropdown menu. A red arrow points to the dropdown arrow on the right side of the box. Below the dropdown is a 'Remember Campus?' toggle switch and a blue 'LOG IN' button. The footer contains copyright information for 2023 The State University of New York and links for unauthorized access, contact, and accessibility.

YOUR CAMPUS SHOULD BE **UCAWD**



This screenshot shows the 'SUNY Secure Sign On' page with 'UCAWD' selected in the 'Campus' dropdown menu. A red box highlights the dropdown menu, and a red arrow points to it from the text 'YOUR CAMPUS SHOULD BE UCAWD'. Below the dropdown is a 'Remember Campus?' toggle switch and a blue 'LOG IN' button. The footer includes the SUNY logo and copyright information for 2023 The State University of New York, along with links for unauthorized access, contact, accessibility, and privacy policy.

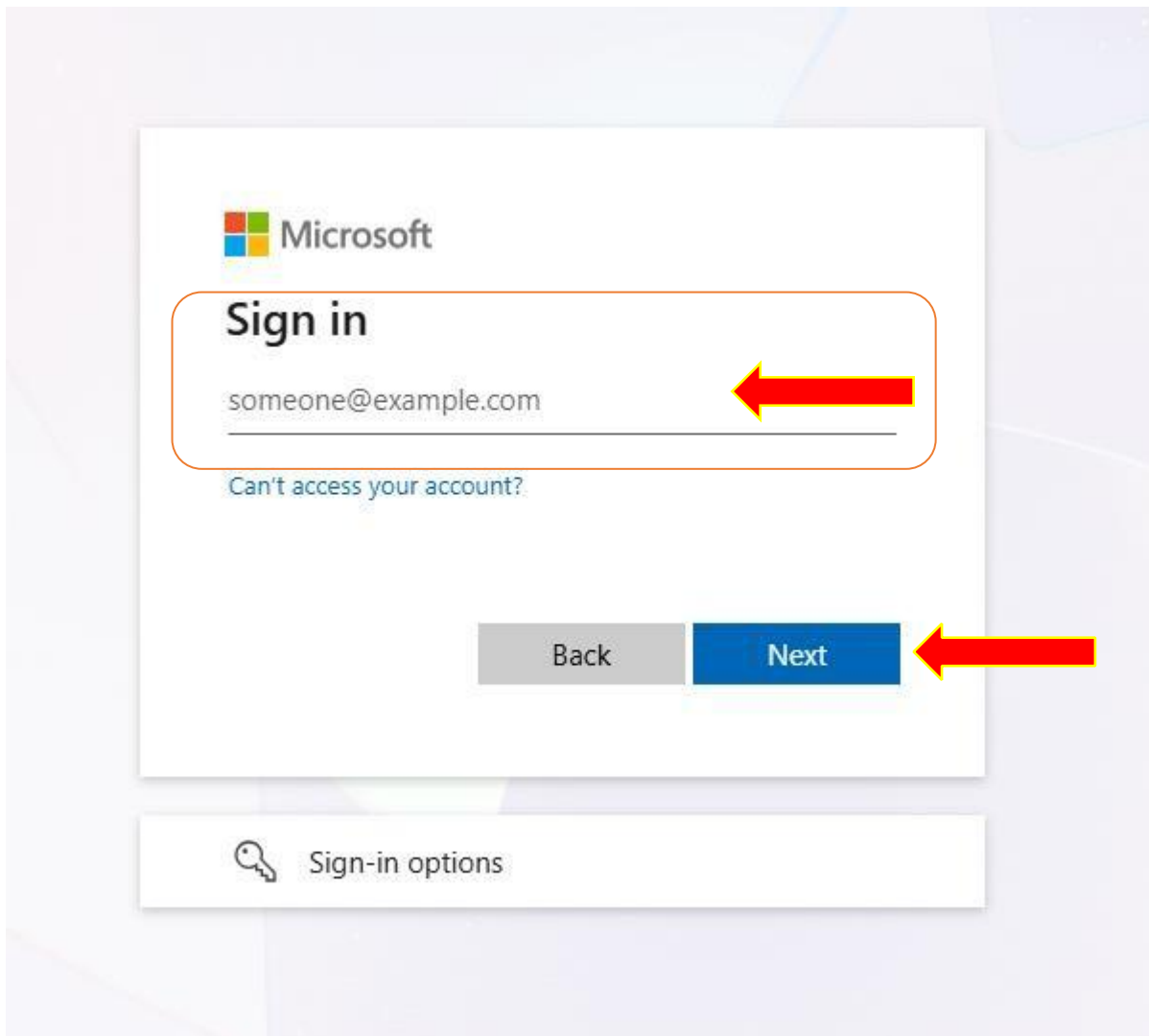
Now **Locate** your **User ID** at the top of your class schedule, then enter your username (**for example, XXXXX@SUNYEOC.SUNY.EDU**). If you do not have a copy of your schedule, please contact your class advisor.

SAMPLE

Student Schedule		State University of New York Long Island Educational Opportunity Center	
Term: Fall 2025 (Jul 1-Dec 31)			
Student: U00438689	Haidee Cuello	Brightspace Login:	
UserID: hcuello@sunyeoc.suny.edu		www.longislandeoc.org	
New Student Initial Password: batnew80!		or	
Returning Students: Use previous password		https://mylearning.suny.edu	
Program: LIEOC HSE Preparation			

Your current password is temporary, and the system will prompt you to create a new one. If you receive an error or the system does not allow you to update your password, please email me at **rodasr@farmingdale.edu**. If everything works correctly, enter your User ID as shown in the graphic below.

Next, enter the user ID that is on your class schedule.



The image shows a Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed. Underneath "Sign in" is a text input field containing the email address "someone@example.com". A red arrow points to this input field. Below the input field is a link that says "Can't access your account?". At the bottom of the sign-in box are two buttons: a grey "Back" button and a blue "Next" button. A second red arrow points to the "Next" button. Below the sign-in box is a separate box containing a key icon and the text "Sign-in options".


Microsoft

Sign in

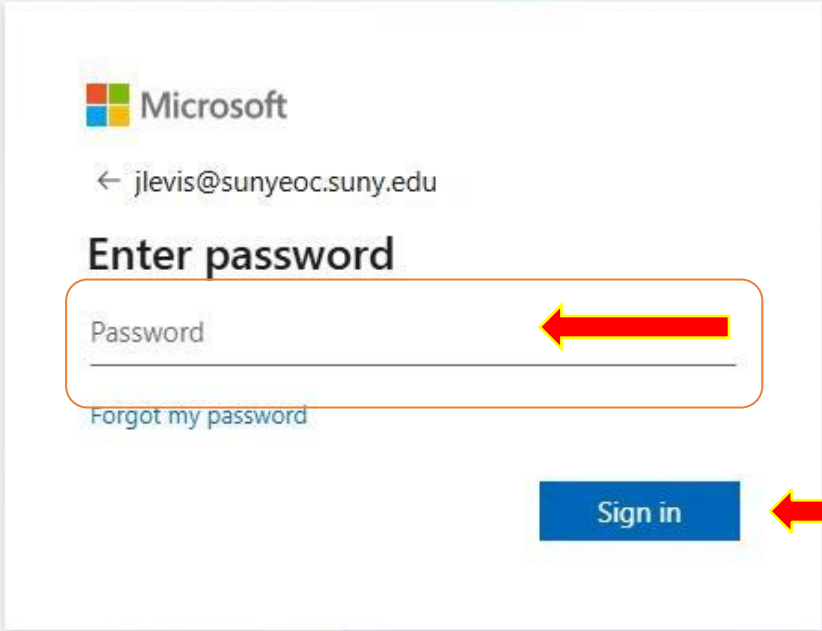
someone@example.com

[Can't access your account?](#)

Back Next

 Sign-in options

Now enter the temporary password listed on your class schedule. This will be your temporary password only. After you are done doing so please click on the Sign In button.



The image shows a Microsoft login interface. At the top left is the Microsoft logo. Below it is the email address 'jlevis@sunyeoc.suny.edu' with a back arrow. The main heading is 'Enter password'. Below this is a password input field with the placeholder text 'Password'. A red arrow points to the right end of the password field. Below the password field is a link that says 'Forgot my password'. At the bottom right is a blue 'Sign in' button. A red arrow points to the left end of the 'Sign in' button.

Microsoft

← jlevis@sunyeoc.suny.edu

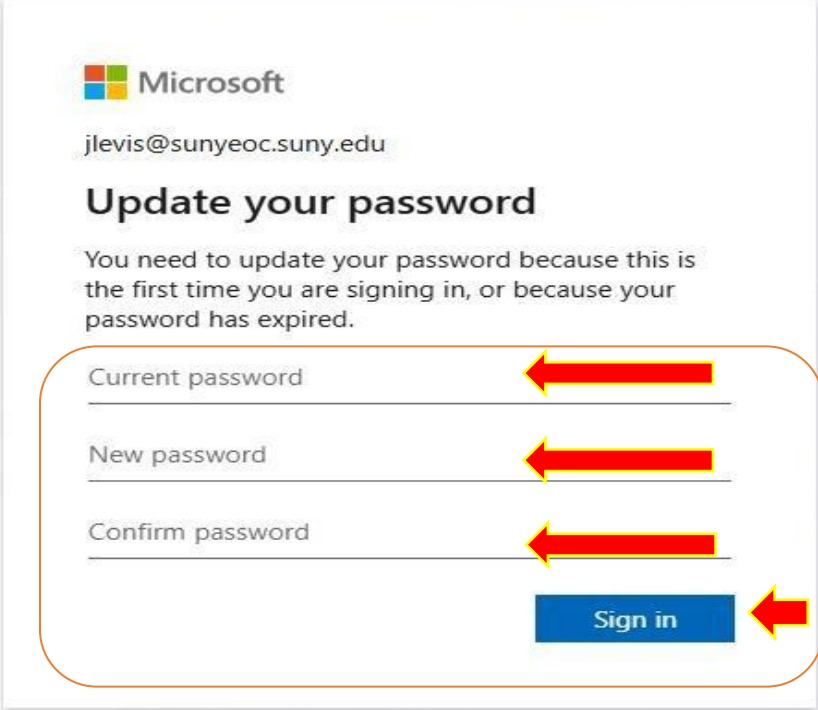
Enter password

Password

[Forgot my password](#)

Sign in

From here you will be asked to create a new password: Please use at least 8 characters and a combination of upper-case letters, numbers, special characters and numbers.



The image shows a Microsoft password update form. At the top is the Microsoft logo and the email address jlevis@sunyeoc.suny.edu. The main heading is "Update your password". Below this is a message: "You need to update your password because this is the first time you are signing in, or because your password has expired." There are three input fields: "Current password", "New password", and "Confirm password". Each field has a red arrow pointing to it from the right. Below the input fields is a blue "Sign in" button, also with a red arrow pointing to it from the right. The entire form is enclosed in a rounded rectangle with an orange border.

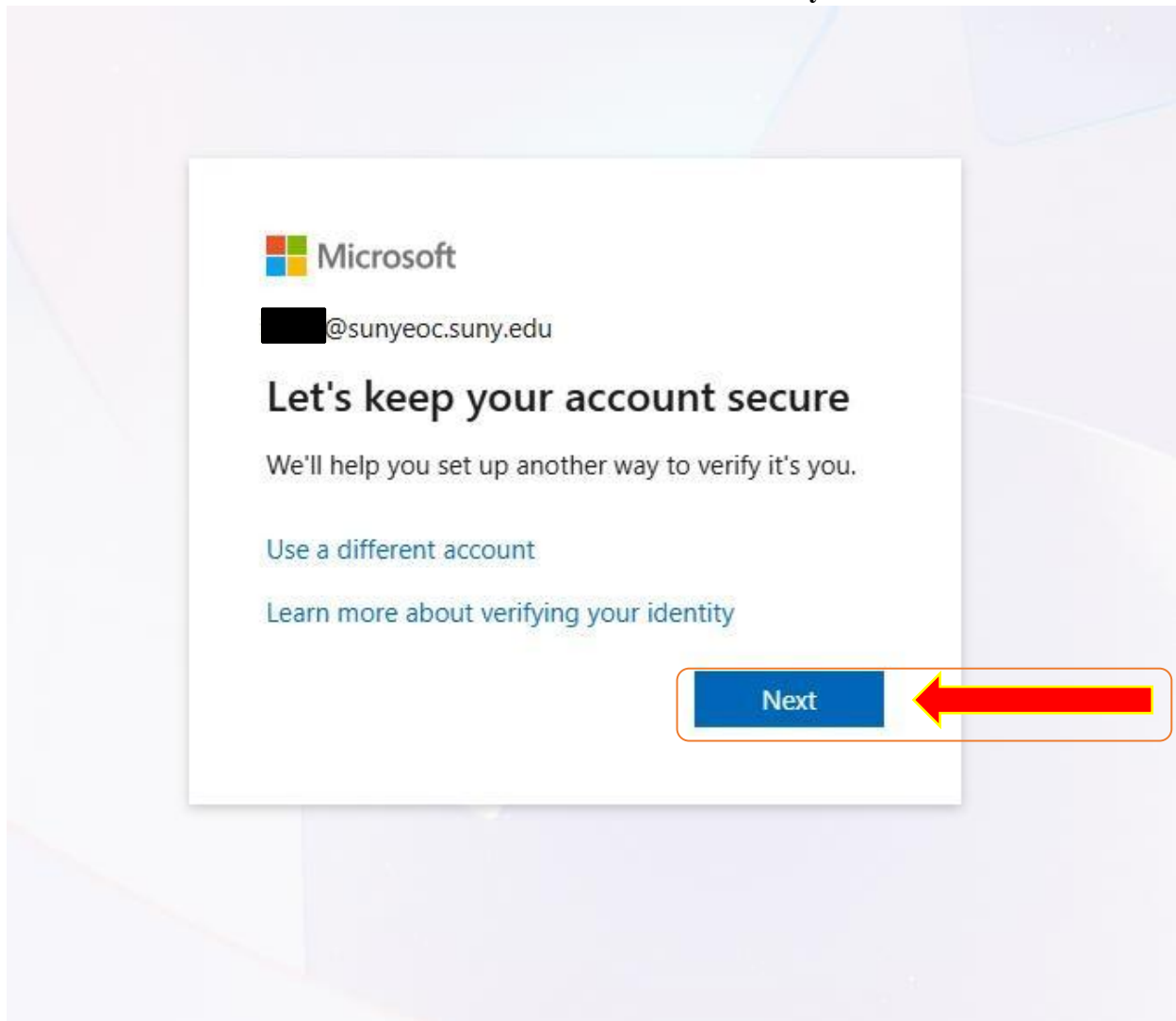
At this point, your current password is the same password listed on your class schedule. Next, you will be prompted to create a new password.

Do **not** use common words or reuse passwords you already use on your personal accounts.

Your new password must be **8–10 characters** and include **symbols/special characters, numbers,** and **at least two uppercase letters**. If you use common words, the system will reject your new password.

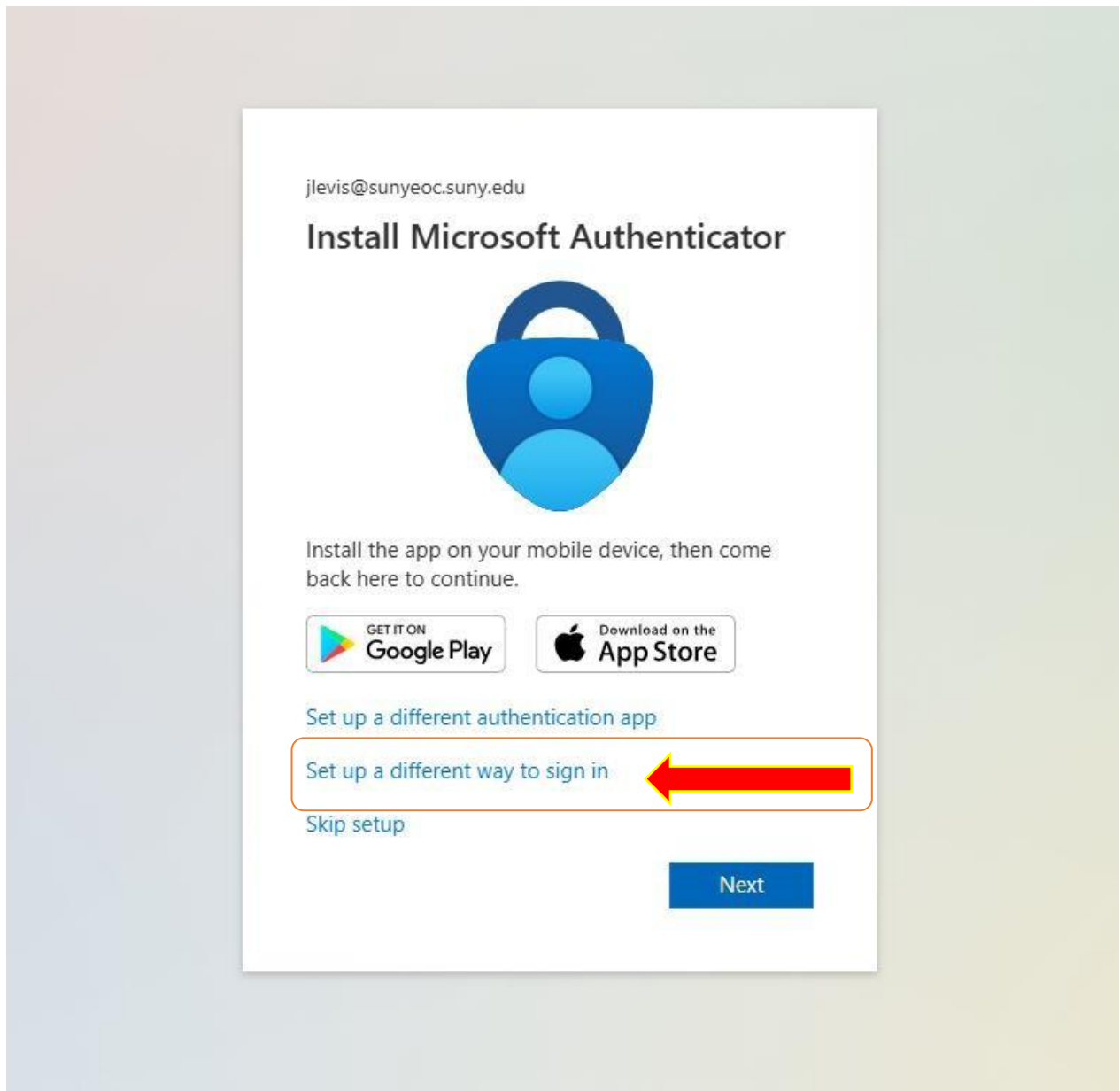
Once you had successfully created a new password you will be transferred to this section.
[proceed and click the next button]

Now is time to secure and double authenticate your account.

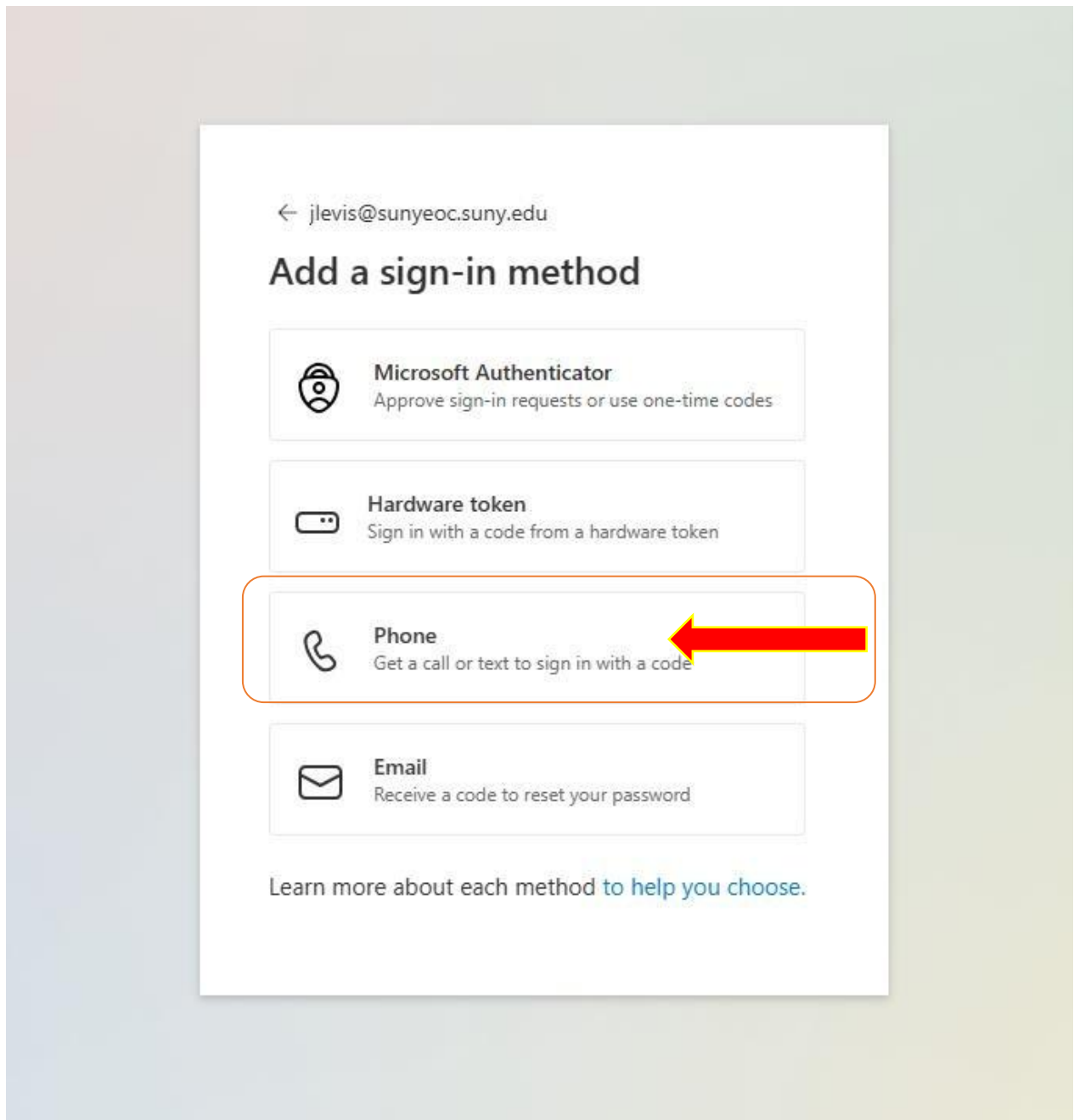


Click the next button

Now you will see this image. Please click on the ([Set up a different way to sign in](#)) section. Do not skip this section. If you do so you will not be able to reset your own password in the future.



Now you can have a few choices. Please select the PHONE option. If you do not have a phone number, you can then use your email. However, for best practices please use your cell phone number.



Now you will be prompted to enter your cell phone number. Make sure that the **TEXT A CODE** button is active as shown on this image.

jlevis@sunyeoc.suny.edu

Add your phone number



Verify it's you with a call or text code to your phone.

Country code

United States (+1)

Phone number

Enter phone number

Choose how to verify

☒ Text a code

☐ Call

Message and data rates may apply. Pressing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

[Set up a different way to sign in](#)

[Skip setup](#)

Next

Once you received your code on your mobile device please enter the code on this screen. Please check your text messages on your phone. After you are done entering the code click on next.

Cell Phone Number Verification

← jlevis@sunyeoc.suny.edu

Verify your phone number

Enter the code we sent to

Enter code

[Didn't receive the code?](#)

[Set up a different way to sign in](#)

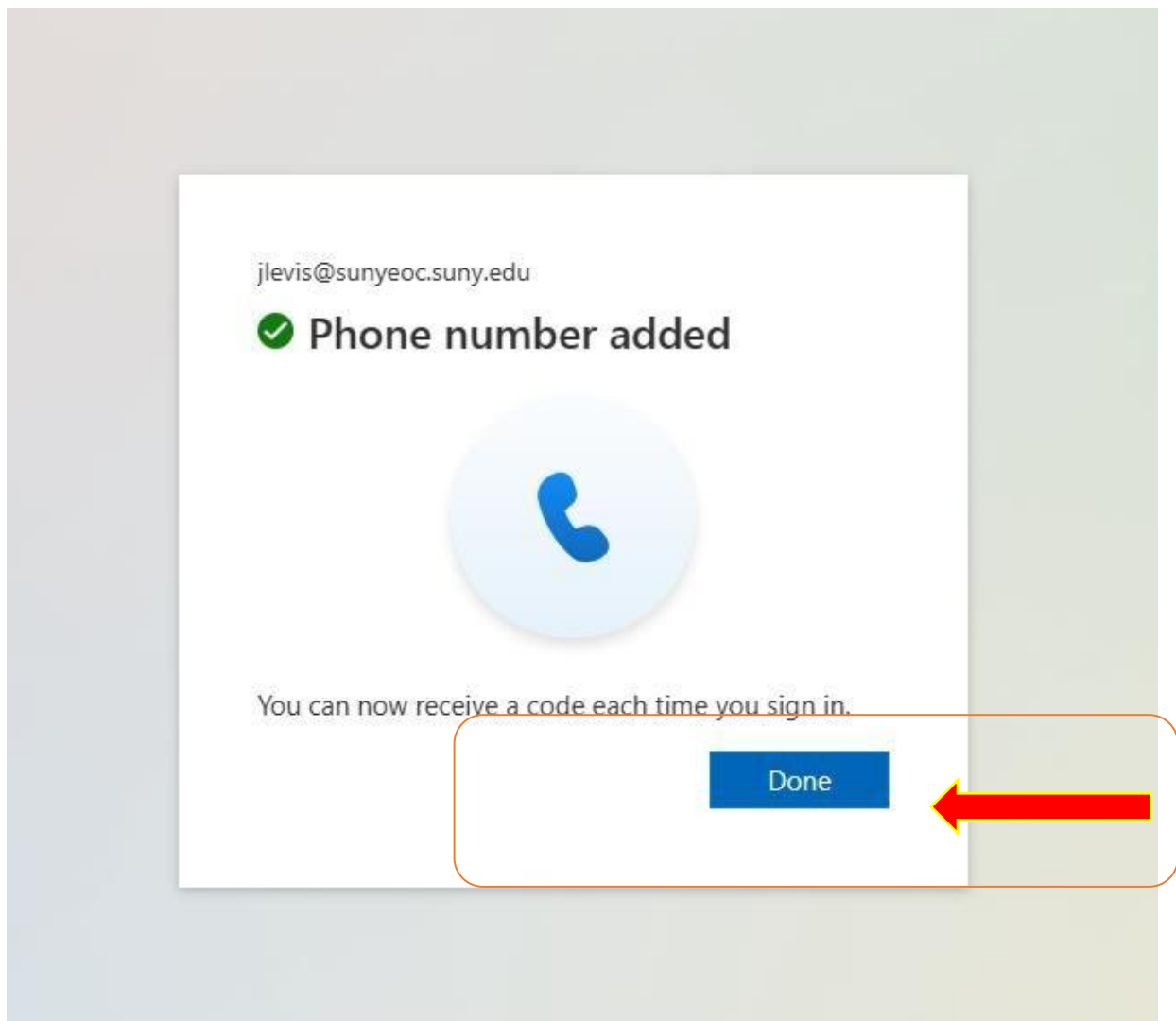
Next

If you completed the steps correctly, you will see a confirmation message. Click **DONE** and you should be directed to your class.

If you are not taken to your Brightspace classroom and you see any of the following:

- A **black screen** saying you do not have authorization to access this system
- A **white screen** saying your information could not be authenticated
- An **orange and blue** website that is not your Brightspace classroom

Email me at **rodasr@farmingdale.edu** and include your **Student ID**, **full name**, and **UserID**.



If everything went well, you should see this screen. This is where you will find your class module(s).

- If you are taking more than one class, you will see a separate module for each class.
- If you are only taking one class, you will see just one module.

If you try to log in too early, before your class start date, your module may not appear yet. Your class module should become available **6 days before** your class start date.

If you do not see your class module, do not panic. It will appear **6 days prior** to your start

SUNY Educational Opportunity Center

Learner Resources ▾ Faculty & Staff Resources ▾

University Center for Academic and Workforce Development

My Center ▾

My Courses ▾

All 2025SP - Spring 2025 CPD Pilot Semester EOC - 24SP - Spring 2... EOC - 25F ▸

26SP PRE-BEGINNING ESOL 20414
Ends May 28, 2026 at 12:00 AM

26SP INTERMEDIATE ESOL PART 1 20392
Ends May 28, 2026 at 12:00 AM

24FA INTERMEDIATE ESOL PART 1 82910
Ended January 2, 2025 at 12:00 AM

SUNY Online Support Services ▾

Phone Support: 1-844-673-6786 or 1-518-320-1300 (Direct)

Web Form Request: [Create a support request](#)

Support Hours:
- Friday: 7am - Midnight
• Saturday: 10am - 6pm
• Sunday: 10am - 9pm

Knowledge Base articles and other self-

If everything went well, you should see this screen. This is where you will find your class module(s).

- If you are taking more than one class, you will see a separate module for each class.
- If you are only taking one class, you will see just one module.

If you try to log in too early, before your class start date, your module may not appear yet. Your class module should become available **6 days before** your class start date.

If you do not see your class module, do not panic. It will appear **6 days prior** to your start date.

From this section you can now access your **VIDEO LINK CLASS ACCESS**.

Visual Table of Contents Widget ▾

[Video Link Class Access](#) ←

0/1 Topics Completed

✓

Start Here

[Start Here](#)

0/6 Topics Completed

📄 ?

Course Information

[Course Information](#)

0/1 Topics Completed

Learner Resources

[Learner Resources](#)

0/7 Topics Completed

Slim Announcements Widget ▾

[New Announcement](#)

[Technical Support for McGraw Hill Connect](#) ✕
Posted Wednesday, September 24, 2025 at 8:53 PM



Technical Support Number for McGraw Hill Connect USA & Canada: (800) 331 5094

Video Link Class Access ▾

[Print](#)[Settings](#)

Add dates and restrictions...



Add a description...

[Upload / Create ▾](#)[Existing Activities ▾](#)[Bulk Edit](#)[Video Class Live Streaming Access ▾](#)

Web Page



Now Click the blue video access link. This section will take you to the main section where you will be able to access your live streaming video session.

[Course Home](#) [Content](#) [Assessments ▾](#) [Course Tools ▾](#) [Grades](#) [Class Progress](#) [Quick Eval](#)

[Table of Contents](#) > [Video Link Class Access](#) > [Video Class Live Streaming Access](#)

Video Class Live Streaming Access ▾



Listen



IMPORTANT SECURITY WARNING – DO NOT SHARE YOUR LOGIN INFORMATION

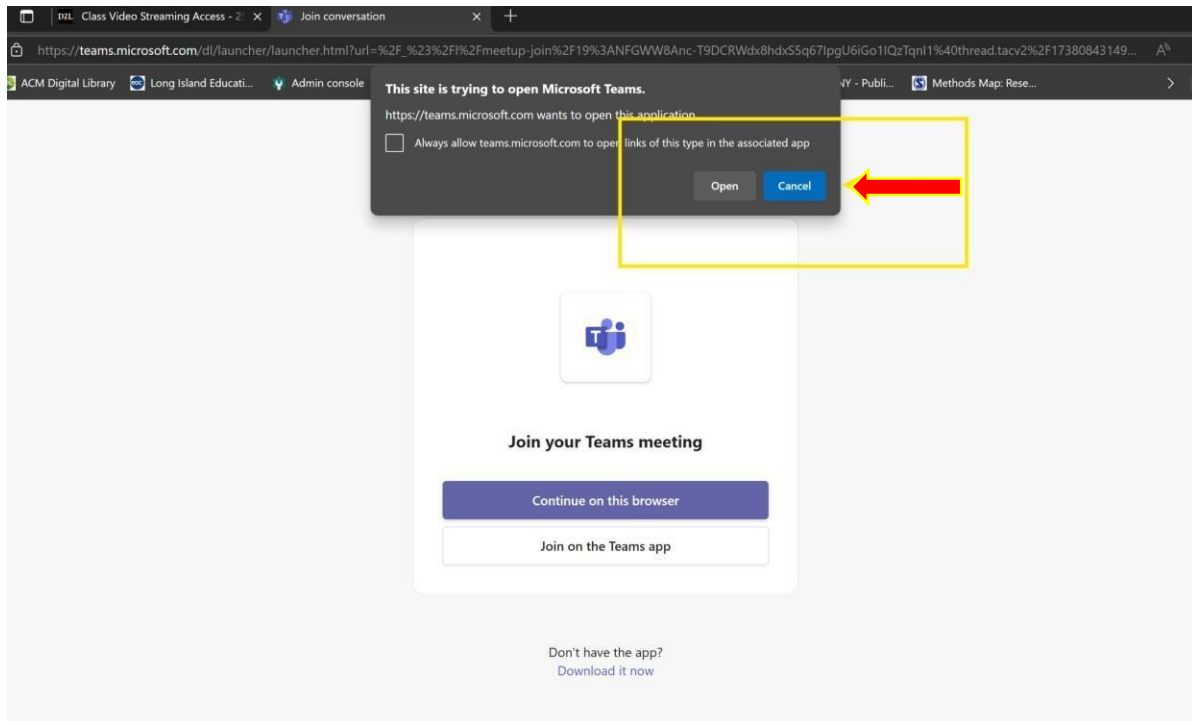
Dear Students,

Please remember that your **Brightspace login credentials** and any **Microsoft Teams class links** are **private and confidential**. Sharing your login or Teams access with others puts your **personal information**, **class progress**, and the **security of the learning environment** at risk.

Do Not

Now click on the blue button. (click here to access your video class session)

If your browser shows this message, please click “Cancel.” Also if you get a message asking you to allow the browser to access your computer microphone and camera. Click Allow.



Joining Your Microsoft Teams Class

If you're using an Apple computer, the Microsoft Teams application often works better than a browser. You can download it by selecting the button below the purple **“Join on the Teams app”** option.

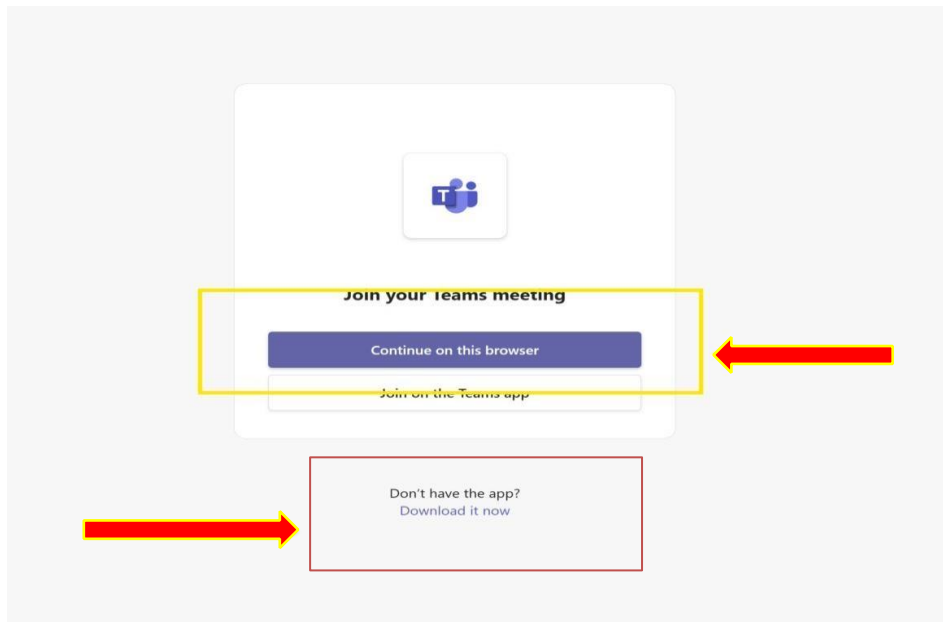
For now, please try joining your class directly through your browser. To do this, click **“Continue on this browser.”**

From here, you have two choices:

1. Keep using your browser to access Microsoft Teams.
2. Download and use the Microsoft Teams application for a better experience.

Important: We strongly recommend using the Microsoft Teams application, as it provides additional features that are not available in the browser. Once you're comfortable, please make the switch.

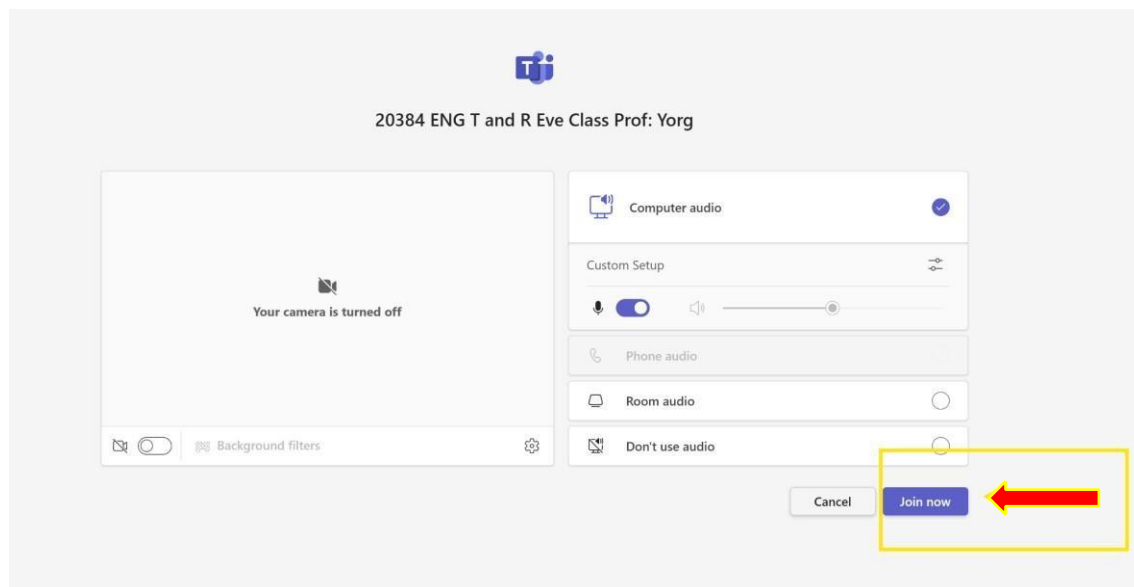
Always remember to **sign in with the same email address you used when you enrolled in your class** at LIEOC.



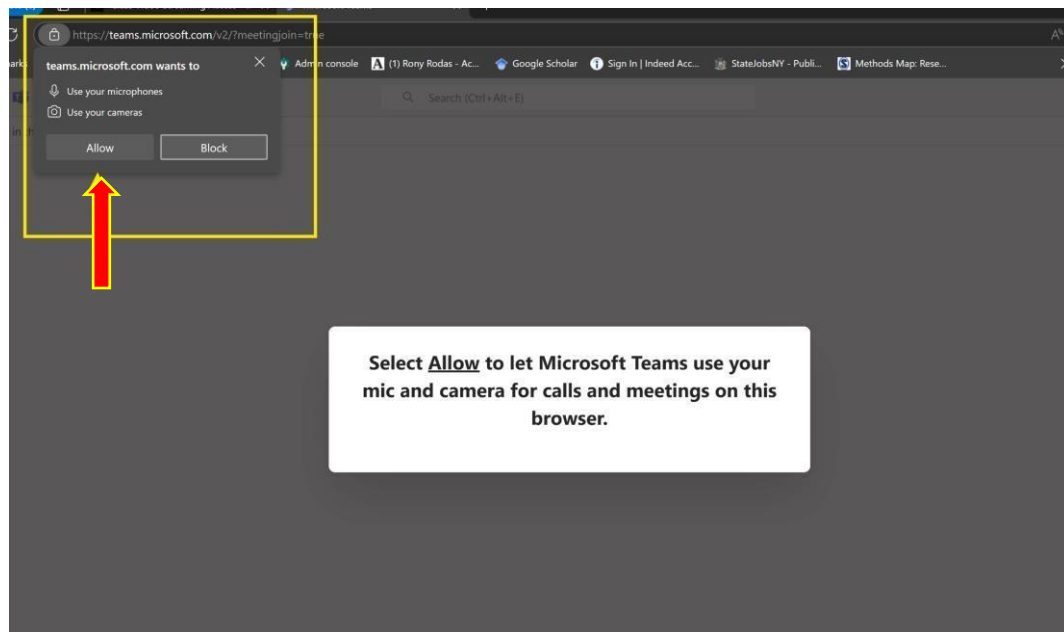
Important Login Reminder:

If you download the Microsoft Teams app, be sure to log in with the same personal email account that you used when you submitted your enrollment application since that is the one we have on file. If you choose to use the browser, also confirm that your personal account is the one signed in.

Follow the steps below:



If a pop-up window appears in your browser, click “Allow.” This step enables your browser to access your microphone and camera.



If You're Placed on Hold:

The system is trying to confirm your identity as a meeting participant.

If you continue to have trouble, please email rodasr@farmingdale.edu and also contact your instructor to let them know you were present but unable to access the video session.

